



Lodi School District

Parent responsibilities regarding medications at school

If at all possible, please arrange for your student to have their medication taken outside of the time they are in school. If a student needs to take medication during school hours, per state law, there are guidelines that must be followed before this can occur. Medication administration in schools is governed by Wis. Stat. sec. 118.29.

Parent responsibilities:

- ✓ I understand that **prescription medications require BOTH a physician and parent signature.**
- ✓ I understand that all medications should be delivered to the school by parent/guardian, and will be supplied in a properly labeled container. Extra prescription labeled bottles can be obtained from your pharmacy upon request for when a dose needs to be divided between home and school.
- ✓ I understand that over-the-counter (non-prescription) medications may be administered at school with just **a parent signature, only if it is being administered per the therapeutic dosage recommendations listed on the original packaging per age/weight of the child.**
- ✓ This order is in effect for this year unless otherwise indicated. **A new order is required at the start of each school year and ends on the last day of summer school.**
- ✓ If there are any changes to this medication during the school year, I will notify the school.
- ✓ I understand that when the medication at school is no longer needed, an adult will pick up the remaining medication. It will not be sent home with the student. If the medication is not picked up by a parent it will be properly disposed of according to medication safety guidelines. The only exception would be approved self-carry medications at the Middle School and High School.
- ✓ I agree to hold the Lodi School District, its employees and agents who are acting within the scope of their duties harmless in any and all claims arising from the administration of this medication at school.
- ✓ I request and authorize that this medication(s) be administered at school by school personnel. This will include trained personnel who are NOT registered nurses.
- ✓ The only students who will be allowed to self-carry and administer over-the-counter medications at school are Lodi Middle School, Lodi High School, and Transitional Students with the permission to self-carry medication form on file at the school office.

All Prescription medication must be brought into the office by an adult. Some of these medication are controlled substances that must be carefully monitored and kept in the office for administration.

Inhaler, glucagon and epinephrine auto injectors are prescription medications that maybe carried by a student with a medical need. Having a supply in the office is also highly recommended to provide the school with the resources we need to care for the student in an emergency situation.

Students at the Middle School, High School, and Transition Students may be permitted to carry a travel size (less than 50 Tabs) supply of an **over-the-counter** medication and self administer **only if a self-carry form is on file at the school.**

These policies exist for the safety of our students. We greatly appreciate your cooperation.