

Rule – Policy No. 383.1

Procedures to Request a Service Animal to Accompany a Student at School

The following procedures are required to permit a service animal to attend school with a student.

- Obtain a Request for Service Animal and Service Animal Agreement form from the school or district office.
- Submit completed written request to the building Principal or Director of Student Services a least two weeks in advance of brining service animal to school.
- Provide documentation that the animal is properly vaccinated.
- Completed a signed “Service Animal Agreement” by requesting party.
- Request shall be reviewed by appropriate building administration, Director of Student Services and School Nurse.
- Animal Shall wear proper identification and be under the handler’s control (e.g., leash, harness, or other form of restraint, unless disability prevents such restraint).
- Development of a plan for integration of service animal into school, with family and school staff.

If further assistance is needed contact the Director of Student Services at (608) 592-3851.

SCHOOL DISTRICT OF LODI
SERVICE ANIMALS IN THE SCHOOL

Request for Service Animal and Service Animal Agreement

Parent/Guardian Name: _____ Date: _____

Student's Name: _____ Date of Birth: _____

Grade: _____

Is the service animal required because of a disability? _____ Yes _____ No

What specific work or task(s) has the animal been trained to perform?

Please attach the following documentation:

Documentation of proper vaccination

SERVICE ANIMAL AGREEMENT

I have read and understand **Board Policy # 383.1**, Service Animals in the School and:

I agree to provide annual evidence that the service animal's vaccinations are current.

I understand that an individual's service animal shall be under the control of its handler at all times and that the District is not responsible for the care or supervision of an individual's service animal.

I understand that the District may ask an individual to remove a service animal from the premises if (1) the animal is out of control and the handler does not take effective action to control it; (2) the animal is not housebroken; (3) the service animal whose behavior or history evidences a direct threat to the health and safety of those present; or (4) the animal's presence would fundamentally alter the nature of the program, service or activity. Examples may include, but are not limited to, science labs, areas requiring protective clothing, technical education shops with power tools, and food preparation areas.

Parent/Guardian: _____
Signature Date

Received by: _____
Name and Title Date