

Vouchers Prepayment

No. 673
(A) 4-8-85
(R) 11-9-15

The School District of Lodi Business Office, with the approval of the Superintendent, shall be permitted to release payments for the following purposes:

1. C.O.D. freight charges
2. Postage for newsletters and United Parcel Service fees
3. Payments to Athletic Officials who substitute for events rescheduled due to inclement weather
4. Bills for which a savings may occur if paid in a shorter period of time
5. Conference, workshop registration entry fees where notification of the event and the event take place between regular board meetings
6. Loan repayments
7. The purchase of certificates of deposit or other investments
8. Refunds to students for fees paid where rebates are due such as in the case of locks for seniors

All such expenditures are to be listed on the payment report next following their occurrence.