

School District of Lodi - - Fund Raising Activity

(A separate form must be completed for each fund raiser)

Request for Approval:	<input type="checkbox"/> 1 st Semester <i>(due by 9/1/xx)</i>	<input type="checkbox"/> 2 nd Semester <i>(due by 1/1/xx)</i>
Give dates for all/other fundraisers this school year:		
Name of Class/Club/Organization:		
Name of Advisor(s):		
My signature here indicates that I have read the BOE Policy and Procedures #714 on Fund Raising:		
Description of Fund Raiser:		
Purpose of Fund Raiser.... What will the money be used for:		
Additional Comments: How has/will this activity benefited your class/club/organization?		
Dates of Fund Raiser:	Begin Date:	End Date:
Type of Sales Solicitation:	<input type="checkbox"/> Community <i>(needs BOE approval) (limit of 2 per year)</i> <input type="checkbox"/> In-School <i>(needs administrative approval 2 weeks prior to event)</i>	
Method of Sales:	<input type="checkbox"/> Door-to-Door <i>(grade 6 or above / at least 12 years of age)</i> <input type="checkbox"/> Other <i>(describe):</i>	
Anticipated Revenue:	\$	
Anticipated Expenditures:	\$	
Anticipated Profit:	\$	

Building Admin. Approval:		Date:
BOE Approval:		Date:

*Forward copy of administratively approved fund raiser form to District Office for BOE approval.
When BOE approval has been obtained, a copy will be sent back to you as authorization to proceed.*

Report of Completed Fund Raiser <i>(to be submitted to D.O. within 30 days of the end date of your activity)</i>			
Total Revenue/Deposits:	\$	# Items Sold:	#
Total Expenses:	\$	Cost per Item:	\$
Net Profit:	\$	Total Sales:	\$
Building Admin. Signature :			