

School District of Lodi



Student Co-Curricular Code of Conduct

Lodi High School Grades 9-12

**Co-Curricular Code of Conduct Guidelines and Procedures
Updated for 2016-17 School Year**

Cross Reference: Policy No. 542.4 Student Activities
Policy No. 331.2 Non Public Student Participation
Policy No. 331.3 Home Based Participation

I. Student Activities

A. Definition

The School District of Lodi defines student activities as those co-curricular opportunities available to middle and high school level students which are not required as a part of the regular instructional program and do not receive academic credit. Participation in student activities is a privilege accorded to our students. Student activities may meet after school, during the school day, or at times when regular classes are not in session. Student activities include all interscholastic activities, and other school sanctioned organizations and groups that students are selected for or choose to join.

B. Mission Statements

The School District of Lodi Co-Curricular Activities Program is designed to afford the student of our school district with the opportunity to participate in a variety of academic, athletic, vocational, social and civic activities beyond the regular curriculum. These activities and programs are an extension of and work in partnership with the regular academic curriculum. The goals of these activities are identical to those of the general academic program of our school.

Co-curricular activities provide students the opportunity to apply academic and cognitive learning in a setting outside the classroom. In these activities, the physical development, individual creativity, social interaction, self-esteem, and personal enjoyment of the student are further developed and enhanced. Because this development is crucial in preparing students to living successful and fulfilling lives, we encourage participation in the co-curricular program.

C. Program Goals

1. Foster communication, athletic, artistic, leadership, vocational, social, and academic skills students can apply throughout their lives.
2. Actively involve students in positive activities to enrich and reinforce what is being taught in the classroom.
3. Encourage self-discipline and work ethic in order to achieve the students' goals and experience success.
4. Achieve positive self-image.
5. Promote a positive attitude toward school.
6. Provide students a chance to experience a variety of leisure and social activities which may lead to the development of well-rounded individuals.
7. Promote a positive attitude toward cooperative effort and competition.
8. Provide an environment in which to learn sportsmanship and ability to cope with life's challenges.
9. Develop personal responsibility for his/her decision and actions.
10. Gain appreciation, understanding, and respect for cultural and social differences.
11. Provide equal opportunity to participate regardless of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, emotional or learning disability or handicap.

D. Middle School Non-Public Student Participation

All non-public school students of middle school age (grades 7-8) who reside in the School District of Lodi may participate in the co-curricular activities offered by the district at the middle school level provided that such students satisfy minimum eligibility requirements and provided that enough space exists within a co-curricular program to accommodate such students.

Home-based education student(s) of middle school age (grades 7-8) who reside the School District of Lodi may participate in co-curricular activities as an individual person or team. Student(s) must be under 15 years of age.

E. Home Based Education Co-Curricular Participation – High School

High School age students who are attending a home based private education program registered with the School District of Lodi and the Wisconsin Department of Public Instruction and live within the

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attendance boundary of the School District of Lodi will be allowed to participate in sponsored W.I.A.A. sports program (per Board of Education policy #424 after) meeting the following requirements:

1. Parent must submit letter to high school principal/athletic director/DPI registered home based private education program, within the boundaries of the School District of Lodi.
2. Parent must submit acknowledgement they received copy of school co-curricular code handbook.
3. Student must complete required pre-participation physical exam requirement.
4. Parent must complete athletic emergency notification form.
5. Parent must acknowledge receipt of W.I.A.A. Rules of Eligibility.
6. Parent must provide documentation of student age in form of valid birth certificate.
7. Parent must submit grade reports on regular 9 week and semester basis indicating student is meeting academic requirements of district co-curricular code.
8. Parent and participating student acknowledge they were informed and are aware all W.I.A.A. Rules of eligibility apply to their Home Based Private Education athlete participation at Lodi High School with the exception of full time enrollment in the School District of Lodi.
9. All Board of Education approved fees related to athletic/co-curricular participation shall be paid/deferred, if applicable, before student can participate in selected athletic/co-curricular activity.

II. Code of Conduct

A. Academic Eligibility

Participation in co-curricular activities is a **PRIVILEGE**, not a right, by which students may apply skills and knowledge acquired through curriculum as well as enhance their abilities through specialized individual and group activities.

All participants must fulfill the requirements of a full-time student as required by the Board of Education (with exception of I, D.) Students **MUST** have a passing grade in **ALL SUBJECTS** each grading period. All incompletes must be made up within two weeks after the grading period has ended. More specifically:

1. Lodi Area Middle School

- a. Grading periods are defined as Term 1, 2, 3, 4 and Final Grade.
- b. If a student earns **one "F"** at the end of a term:
 1. The student can practice with his/her activity up to 15 scheduled school days and nights beginning the day after grades are due, but cannot participate in events/contests.
 2. After 15 school days from the day after grades are due, the student's grades will be reviewed. If the student is passing all scheduled classes, they will return to full eligibility on the 16th day after the review date. If not passing all classes, the student will be ineligible until the grading term has ended.
- c. If a student earns **two "Fs"** at the end of a term:
 1. They cannot practice/participate at any time during the next grading term.
- d. If a student earns an **"I" (Incomplete)** at the end of a term, they will be ineligible for co-curricular activities and non-academic fieldtrips/outings until the incomplete has been resolved. When a grade is issued, the student will follow the policy described in b and c.
- e. For fall events/contests:
 1. The Term 4 grades from the previous school year will be used to determine eligibility.

2. Lodi High School

- a. Grading checks happen at the end of each term (early June, early November, end of January and early April).
- b. If a student earns **one "F"** at the end of a term:
 1. The student can practice with his/her activity up to 15 scheduled school days and nights beginning the day after grades are due, but **cannot** participate in events/contests.
 2. After 15 school days from the day after grades are due, the student's grades will be reviewed. If the student is passing all scheduled classes, they will return to full eligibility on the 16th day

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after the review date. If not passing all classes, the student will be ineligible until the grading term has ended.

- c. If a student earns **two "Fs"** at the end of a term:
 1. They cannot practice/participate at any time during the next grading term.
- d. If a student earns an **"I" (Incomplete)** at the end of a term, they will be ineligible for co-curricular activities and non-academic fieldtrips/outings until the incomplete has been resolved. When a grade is issued, the student will follow the policy described in b and c.
- e. For fall events/contests:
 1. The Term 4 grades from the previous school year will be used to determine eligibility.
 2. Eligibility for grade 9 students shall be determined by the Term 4 grades from their 8th grade year.
 3. When the earliest allowed WIAA game/meet takes place before the first day of school at a member school, "the maximum ineligibility period shall be the lesser of:
 1. 21 consecutive calendar days beginning the date of the earliest allowed competition in a sport.
 2. One third of the maximum number of games/meets allowed in a sport (rounded up if one third results in a fraction).
- f. A student who has acquired all necessary credits toward graduation is NOT exempt from these rules.

B. Attendance/Curfew

Students participating in an activity are expected to commit to regular attendance at the events schedules for the activity, both during school and non-school hours in which the activity functions. Coaches/advisors may stipulate additional attendance and curfew requirements.

1. Students must attend half of all scheduled periods of the day of rehearsals/practices and/or scheduled activities. Exceptions may include:
 - a. Medical appointments where a student provides a written doctor's note stating date and time of appointment.
 - b. Family emergencies such as funerals, which are reviewed by the principal or his/her designee.
 - c. Any other exceptions must be submitted to the principal or his/her designee to be reviewed and approved prior to the date of the rehearsal/practice.
2. A student placed in detention may attend practice/participate only after completion of detention for that day. If more than one detention is assigned, a student may practice/participate after completing the detention of that day.

* A half day is defined as two full, consecutive blocks during a school day. (Intervention Period is not considered a block)

C. Dress/Grooming

Advisors and coaches reserve the right to prescribe dress/grooming requirements appropriate to each activity on the basis of considerations of students' safety and positive school image.

D. Use and Care of Equipment

Participants are expected to take excellent care of equipment provided by the school. Student activities participants will be held financially responsible for any lost or misplaced equipment. Misuse and destruction of school property will also be charged to the student. Parents/guardians are asked to see that students return to school any equipment provided by the school.

E. Standards of Conduct

1. Participants in all activities sponsored by the School District of Lodi will uphold standards of conduct which reflect:
 - a. understanding the purpose of all student activities is educational.
 - b. understanding that participation in school activities is a privilege which constitutes an opportunity to

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apply acquired skills and knowledge and to enhance abilities through showcased individual and group performances.

- c. good grooming and hygiene.
- d. respect and cooperation, especially for those activities in which competition occurs.
- e. understanding and valuing of diversity of others and their perspectives and performances.
- f. contributions to the activity and school spirit.
- g. respect of authority and judgments within each activity as well as for those who make them.
- h. selfless sharing of time and talent for the sake of others and the activity itself.

F. Misconduct/Illegal Acts

1. It is expected that within 24 hours of an occurrence, students, parents, or other community members will report to school officials the misconduct and/or any court action/police citation. These occurrences include, but are not limited to:
 - a. tobacco, tobacco products or e-cigarettes, vaporizers, or vape-pens.
 - b. alcohol and other drug use.
 - c. driving while intoxicated.
 - d. disorderly conduct.
 - e. crimes against property.
 - f. crimes against persons.
 - g. being present at a student gathering while underage drinking or illegal drugs are being used. When entering a student gathering, if a student recognizes that alcohol, drugs and/or other substances are being used it is their responsibility to leave immediately.
2. Upon receiving this report, the principal or his/her designee shall notify the student and his/her parents of the alleged infraction and inform them of the consequences. The range of action which may be taken includes, but is not limited to:
 - a. suspension from any activity for a determinate length of time.
 - b. withholding of awards/recognition.
 - c. removal from roles of leadership.
 - d. suspension from the activity for one year.
 - e. suspension from the activity altogether.
 - f. community/school service.
 - g. recommendations for treatment options.
3. Although students may receive recognition, awards, or leadership roles for achievement or performance in activities, the district recognizes the importance of character and therefore reserves the right to recall these awards or positions if aberrant behavior warrants.

G. Adherence to all school policies

1. All School District of Lodi regulations and policies as stipulated in the Parent/Student Handbooks apply to infractions which occur while the student is participating directly in an activity or during the school day. Provisions in the Code of Conduct may then be applied in addition to those prescribed.
2. Any conduct unbecoming of a student participant may result in a code violation. Examples, include, but are not limited to: harassment of any kind, cheating/plagiarism, inappropriate use of social media, repeat violations of any school rule (e.g. dress code, backpacks, cell phones, absences (even out of season), general belligerence).

H. Travel

Student participants understand that the School District of Lodi is held legally responsible (liable) for all school-sponsored activities, which students attend. Therefore, student participants will utilize school-provided transportation. Any deviation must be arranged with prior written agreement of the activity by the leader/advisor and the principal.

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I. Awards/Recognition

To qualify for an award, participants must complete the activity season in good standing.

III. Due Process

A. Decisions concerning ineligibility may be appealed. Students who file an appeal are ineligible to compete or perform until the initial decision is overruled in the appeal process.

1. Level One

a. The suspended participant within five (5) school days of the beginning date of suspension may file in writing a grievance/appeal to the school principal or designee by himself/herself or with a representative of his/her choices in an attempt to resolve the conflict informally.

2. Level Two

a. Participants may file in writing within five (5) school days of principal's decision for reconsideration to the Code Panel. The Code Panel shall render a decision within five (5) school days. The Code Panel will be comprised of a co-curricular advisor, athletic coach, parent, student, and assistant principal as chairperson. Representatives for the Code Panel will be appointed by the school principal on an annual basis.

3. Level Three

a. If the co-curricular participant does not agree with the outcome of the Code Panel he/she may appeal the decision to the District Administrator within five (5) days of the Panel's decision. Within five (5) after the receipt of the written grievance/appeal, the District Administrator will meet with the aggrieved and/or his/her representative to resolve it and shall communicate a decision in writing together with the supporting reason.

Note: The procedural provisions as outlined above shall be the sole and exclusive remedy for appeal from the initial ruling.

IV. Specific Consequences for Student Activities Code of Conduct Violations

A. Social and Civic / Student Government/Fine Arts

1. First Offense:

- a. Participant shall be suspended from any elected, appointed or selected positions and he/she will be placed on probation for the rest of his/her school career.
- b. Participants must provide 10 documented hours of community service. His/her choice of community service must be approved by an administrator. During this time, he/she may practice but may not participate in the activity. All community service must be completed prior to the participant's first performance.
- c. If participant turns him/herself in for a violation by the end of the next regular scheduled school day after the occurrence of the violation, and agrees to participate in an AODA program or other pre-approved counseling/assessment program provided by a qualified professional, the amount of community service is reduced to 5 preapproved, documented hours and he/she is placed on probation for the remainder of the his/her career.

2. Second Offense:

- a. Suspension from activity for one (1) complete season.
- b. Suspension from any leadership position for one (1) complete season.
- c. Second offense consequence can be reduced if participant completes an educational/treatment AODA program outlined under second offense "Section b" for athletics.

3. Third Offense:

- a. Suspension from activity for one (1) year.
- b. Suspension from any leadership position for one (1) year.

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- c. Third offense consequence can be reduced if participant completes as outlined under third offense "Section B" for athletics. Each additional violation after the third offense will lead to an additional calendar year suspension from participation from all co-curricular activities. This suspension from activities cannot be served concurrently with another suspension, it is cumulative.

4. **Win-Back Provision:**

Violations of the co-curricular code will be cumulative during a student's high school career. However, a student who participates one calendar year without a violation earns back his/her status prior to the last violation. This "win-back" provision only applies after the student's second violation during his/her high school career.

B. **Athletics / Forensics/Mock Trial/Math Team**

1. **First Offense:**

- a. Participant shall be suspended from 25% his/her scheduled competitions for the season/scheduled performances and will be placed on probation for the rest of his/her school career.
- b. If participant turns him/herself in for a violation by the end of the next regular scheduled school day after the occurrence of the violation, and agrees to participate in an AODA program or other pre-approved counseling/assessment program provided by a qualified profession, the suspension is reduced to 10% of his/her scheduled competitions/scheduled performances and placed on probation for the remainder of his/her school career. The length of the suspension will always be rounded up, where applicable. Documentation of AODA program and/or approved counseling/assessment program must be provided to school.

2. **Second Offense:**

- a. Participant shall be suspended from participation for one (1) complete season.
- b. Participant may reduce the penalty to 50% of the competitions for one (1) season under the following conditions. If the participant turns himself/herself in for a violation by the end of the next regularly scheduled school day, the suspension may be reduced. In addition to being cooperative and honest regarding the incident, the participant must participate in an AODA or other pre-approved counseling/assessment provided by a qualified professional. Following this counseling/assessment, there may be a consultation with the participant, his/her parent/guardian, and the qualified professional. The purpose of this meeting will be to discuss the implications of the counseling/screening. The family shall provide documentation of the assessment and this meeting to the principal and the athletic director before the student is eligible to participate. Any participant whose suspension is carried over to another sport must complete the sport in its entirety.

3. **Third Offense:**

- a. Participant shall be suspended from participation for one (1) calendar year.
- b. Participant may reduce the penalty to one (1) complete season. If the participant turns himself/herself in for a violation by the end of the next regularly scheduled school day, the suspension may be reduced. In addition to being cooperative and honest regarding the incident, the participant must participate in an AODA course and/or other pre-approved counseling/assessment provided by a qualified professional. Following this counseling/assessment, there may be a consultation with the participant, his/her parent/guardian, and the qualified professional. The purpose of this meeting will be to discuss the implications of the counseling/screening. The family shall provide documentation of the assessment and this meeting to the principal and the athletic director before the student is eligible to participate. Any participant whose suspension is carried over to another sport must complete the sport in its entirety. Each additional violation after the third offense will lead to an additional calendar year suspension from participation from all co-curricular activities. This suspension from activities cannot be served concurrently with another suspension, it is cumulative.

4. **Win-Back Provision:**

Violations of the code will be cumulative during a student's high school career. However, a student who participates one calendar year without a violation earns back his/her status prior to the last violation. This "win-back" provision only applies after the student's second violation during his/her high school career.

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WIAA Notes: *The WIAA stipulates that the minimum penalty for code of conduct violations, which results in a student being suspended for one or more WIAA tournament competitions, is immediate disqualification of the student for the remainder of the total tournament series in that sport.*

V. Lodi Parent Expectations

- A. Set an example by being a positive role model. Allow the following:
 - a. Officials to officiate
 - b. Coaches to coach
 - c. Athletes to compete
- B. Show positive support and respect your child, their teammates, and their coaches regardless of your child's role on the team.
- C. Do not attempt to officiate the contest from the stands.
- D. Yelling at the players, coaches, and officials in a negative manner is unacceptable.
- E. Please don't embarrass your child, yourself, our school, and our community with negative fan behavior.
- F. Procedure if an athlete or parent has a concern with a coach.
 - 1. Athlete meets with coach (one-on-one).
 - 2. If problem is not resolved:
 - a. Athlete and parent meet with coaches
 - b. Athlete and parent meet with coaches and athletic director
 - c. Athlete and parent meet with coaches, athletic director, and administrator

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High School Co-Curricular Program Requirements

Students will be required to pay the fee for each program they participate in, unless they meet the maximum of \$240 per family in a school year.

Co-Curricular Program	Fee	Signed Code	WIAA Athletic Card	Emergency Card	Concussion Form	Eligibility
Baseball	\$60	Yes	Yes	Yes	Yes	Grade checks happen at the end of each term (early June, early November, end of January, and early April)
Boys' Basketball	\$60	Yes	Yes	Yes	Yes	
Boys' Soccer	\$60	Yes	Yes	Yes	Yes	
Boys' Swimming	\$60	Yes	Yes	Yes	Yes	
Class Officers	NA	Yes	NA	NA	NA	
Cross Country	\$60	Yes	Yes	Yes	Yes	
Dance Team	\$60	Yes	Yes	Yes	Yes	
FFA	\$20	Yes	NA	NA	NA	
Football	\$60	Yes	Yes	Yes	Yes	
Football Cheer	\$60	Yes	Yes	Yes	Yes	
Forensics	\$35	Yes	NA	NA	NA	
Girls' Basketball	\$60	Yes	Yes	Yes	Yes	
Girls' Soccer	\$60	Yes	Yes	Yes	Yes	
Girls' Swimming	\$60	Yes	Yes	Yes	Yes	
Girls' Tennis	\$60	Yes	Yes	Yes	Yes	
Golf	\$60	Yes	Yes	Yes	Yes	
Hockey	Co-op	Yes	Co-op	Co-op	Co-op	
Homecoming Court	NA	Yes	NA	NA	NA	
Leadership Council	NA	Yes	NA	NA	NA	
Math Team	\$35	Yes	NA	NA	NA	
Mock Trial	\$35	Yes	NA	NA	NA	
Musical	\$35	Yes	NA	NA	NA	
Prom Court	NA	Yes	NA	NA	NA	
Softball	\$60	Yes	Yes	Yes	Yes	
Spring Play	\$35	Yes	NA	NA	NA	
Track/Field	\$60	Yes	Yes	Yes	Yes	
Volleyball	\$60	Yes	Yes	Yes	Yes	
Wrestling	\$60	Yes	Yes	Yes	Yes	

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A student **may not** participate in School District of Lodi student activities until the school has received a **signed** Student-Parent Agreement concerning the School District of Lodi Student Activities Code of Conduct.

Student - Parent Agreement

Print Student Name: _____ Grade: _____

Student Agreement:

I have read a copy of the School District of Lodi Student Activities Code of Conduct and understand its contents. I agree to abide by the code as adopted by the Board of Education, and acknowledge that failure to abide by this code can result in loss or limitation of the privilege of participation in School District of Lodi student activities.



Student Signature: _____

Date: __/__/__

Parent/Guardian Agreement:

I hereby grant my permission for my son/daughter to participate in activities sponsored by the School District of Lodi. I understand that participation in student activities is a privilege not a right. I agree to be financially responsible for the safe return of any equipment/supplies issued to him/her, and further, grant permission to school personnel, in an emergency situation, to provide immediate emergency care or to secure ambulance service in the case of illness or injury that may occur during participation. I recognize that risk of being injured --even severely-- is inherent in all activities.

INSURANCE WAIVER

The undersigned parent/guardian of above mentioned student hereby informs the School District of Lodi that we have adequate insurance for protection of our student participating in student activities. We hereby assume responsibility for all injuries incurred by said student while participating in student activities, and do hereby waive any claim against the School District of Lodi and do further hold the said School District of Lodi harmless from any claims, actions, or damages he/she might incur as a result of the participation of said student in student activities.



Parent/Guardian Signature: _____

Date: __/__/__