

# School District of Lodi - - Fund Raising Activity

(A separate form must be completed for each fund raiser)

<b>Request for Approval:</b>		<input type="checkbox"/> 1 <sup>st</sup> Semester	<input type="checkbox"/> 2 <sup>nd</sup> Semester
Give dates for all/other fundraisers this school year:			
Name of Class/Club/Organization:			
Name of Advisor(s):			
My signature here indicates that I have read the BOE Policy and Procedures #374 on Fund Raising:			
Description of Fund Raiser:			
Purpose of Fund Raiser.... What will the money be used for:			
Additional Comments: How has/will this activity benefited your class/club/organization?			
Dates of Fund Raiser:	Begin Date:	End Date:	
Type of Sales Solicitation:	<input type="checkbox"/> Community (needs BOE approval) (limit of 2 per year) <input type="checkbox"/> In-School (needs administrative approval 2 weeks prior to event)		
Method of Sales:	<input type="checkbox"/> Door-to-Door (grade 6 or above / at least 12 years of age) <input type="checkbox"/> Other (describe):		
Anticipated Revenue:	\$		
Anticipated Expenditures:	\$		
Anticipated Profit:	\$		

Building Admin. Approval:		Date:
BOE Approval:		Date:

Forward copy of administratively approved fund raiser form to District Office for BOE approval.  
 When BOE approval has been obtained, a copy will be sent back to you as authorization to proceed.

<b>Report of Completed Fund Raiser</b> (to be submitted to D.O. within 30 days of the end date of your activity)			
Total Revenue/Deposits:	\$	# Items Sold:	#
Total Expenses:	\$	Cost per Item:	\$
Net Profit:	\$	Total Sales:	\$
Building Admin. Signature :			