

School District of Lodi  
**Summer School**

No. 351  
(A) 6-8-87  
(R) 10-10-94  
(R) 1-12-15  
(R) 3-14-16  
(R) 9-11-17

**Proposal:** The administrator(s) assigned to summer school shall prepare a proposal for summer school to be presented to the Board no later than the regular April board meeting. This plan shall include:

1. A listing of proposed courses, including a brief description of each course, projected attendance and staffing needs.
2. A projected budget, including staffing, materials and transportation costs. The budget shall also include projections of state aid for the program.

After review/action by the Board, the administrator(s) shall submit the summer school plan to the DPI no later than May 1.

**Courses:** The Lodi School District will provide educational services during the summer. Summer school shall provide enrichment maintenance of skills, remedial help, and make-up of courses for students.

Courses offered in summer school shall be based on the needs and the interests of students. Enrollment in summer school is voluntary. All summer school programs must have Board approval.

Summer school shall be provided without cost to district residents, except for fees to cover the cost of materials used in class or field trip fees. All children residing in the district during the summer session are considered district residents for summer school purposes.

Non-resident students may attend district summer school program with the District Administrator's approval and upon payment of appropriate tuition. District staff members children, who are non-resident, may attend district summer school program, if parent is teaching summer school, with payment of any appropriate course fees or material costs.

**Transportation:** Transportation to and from summer school may be provided by the school district through designated routes based on need and financial feasibility. Transportation will not be provided to any non-resident student.

**Attendance:** Summer school attendance is not mandatory. Summer school attendance will be taken at least two times per session. Daily student attendance is highly recommended. If a student attends summer school class only (1) time or less, they will not be counted for attendance in the summer school Full-Time Equivalency (FTE) calculation. Summer school students who attend at least (2) two periods for a given class will be counted for a full FTE in the summer school DPI reporting process.

**Final Report:** Within 30 days of the last day of summer school, the administrator shall complete and submit all reports required by the DPI. Within 60 days of the last day of summer school the administrator shall prepare and submit to the Board a report that minimally includes the following information for each course offered:

1. Course title and instructor
2. Actual enrollment, ADM and total reimbursable minutes of instruction.
3. Course cost, including salary, fringe, materials and total cost

4. Projected reimbursement and the difference between actual cost and reimbursement.

Legal Reference: 118.04 Wisconsin Statutes